

Longview Baptist Church Policy Regarding the use of our facilities

Passed and approved June 28, 2017

1. Connection room can only be used for Church functions and is not available for personal use, such as showers and receptions.
2. The family Life Center is not available for rental or use to non-members
3. Members may use the Family Life Center for personal use by the following procedures:
 - a. Contact Church Office at least 30 Days in advance to check availability.
 - b. Pay a \$100 clean up deposit. To get refund of this deposit the following must be followed:
 - i. If the kitchen is used, it is left clean and in order
 - ii. All Trash is removed from the building and placed in the dumpster
 - iii. Floors are left cleaned and swept
 - iv. Any articles brought in are removed
 - v. Any tables and chairs used are taken down and placed back in storage
 - vi. Custodial staff will verify that these conditions are met
 - c. Pay a usage fee to cover the cost of lights and A/C
 - i. \$25 per hour with a four hour minimum

The deacon body feels that these policies will help us to better maintain our facilities and be better stewards of the tithes of the Longview Baptist Church Family.